

Transaction: PT_ERL00

Variant: 00_Time_Errors

Title: Time Evaluation Errors

Description: Used to report on all errors/ messages generated by time evaluation. The report will display a list of messages for each employee. The possible errors with a description are listed below.

Get Variant: Select the Evaluated Time variant by clicking on the get variant button from the menu bar. This variant will default the selection dates to the current pay period and include all time evaluation messages relevant to this report.

Time Evaluation Messages Display



Execute Report: Enter the cost center or personnel number(s) if applicable, select execute. If no selection criterion is entered, the report will take some time to run.

Program Edit Goto System Help

Time Evaluation Messages Display

Further selections Search helps Sort order

Payroll period

Payroll area SM from 03/16/2011 To 03/31/2011

☒ Current period 7 2011

☐ Other period

Period

Selection

Personnel Number

Cost center

Error attributes

Category of Message Type to

Number of Message Type Z*

Message type to

Layouts /ORDER Order by Message Type

Time Evaluation Messages:

| | |
|----|-------------------------------------|
| Z1 | Less than daily schedule reported |
| Z2 | Excess Adverse Weather Makeup |
| Z3 | More than 10 Adverse Weather Absenc |
| Z4 | Block 50 Processing Required |
| Z5 | Invalid Block 50 Status |
| Z6 | Comp Leave Processed - Block 50 |
| Z7 | Too many hours for position |
| Z8 | Block 50 Processing Required(cont) |
| ZA | Comp Hours Lost |
| ZB | Not enough Hours Recorded in Week |
| ZC | Comp Accrual cannot be negative |
| ZD | Adv. Weather Makeup Cannot Cause OT |

Z1 Less than daily schedule reported: Not all scheduled hours are recorded for a positive time employee.

Z2 Excess Adverse Weather Makeup: This message occurs when more Adverse Weather Makeup hours are recorded than Adverse Weather Leave remaining exists.

Z3 More than 10 Adverse Weather Absence: Only 10 instances of Adverse Weather Leave can exist at the same time. It is a system limitation.

Z4 Block 50 Processing Required: This informational message is used to create a Worklist Item in MSS. Managers will process Block 50 via MSS.

Z5 Invalid Block 50 Status: This message would occur if a position was set up incorrectly or incompletely.

Z6 Comp Leave Processed – Block 50: This informational message occurs when a Block 50 has been paid out.

Z7 Too many hours for position: For Positions designated as Hours Limited, too number of hours has been exceeded.

Z8 Block 50 processing required (cont): This is informational. It will display for every date after a Z4 message has occurred, yet not been processed.

ZA Comp Hours Lost: This message occurs at the end of a pay period when an employee has crossed the maximum allowable balance for comp time.

ZB Not enough Hours Recorded in Week: This message occurs when either 37.5 or 40 hours (depending on the employee) have not been recorded in an FLSA week. This is especially important for Salaried Employees on Positive Time Management Status.

ZC Comp Accrual Cannot Be Negative: This error occurs at the end of a pay period if the Comp Accrual Balance is less than zero. This is a situation that cannot exist, per regulations. Time entry must be adjusted.

ZD Adv. Weather Makeup Cannot Cause OT: Per regulations, Adverse Weather Leave Makeup cannot be used if it causes an overtime situation. Checked when work hours plus any AWL Makeup exceeds 40 hours.